



EVENT RENTALS

AT THE VANCOUVER ART GALLERY

RENTING THE VANCOUVER ART GALLERY

THE BUILDING



Photo: Jane Eaton Hamilton

The Vancouver Art Gallery is located in an historic turn-of-the century building that was originally constructed as a provincial courthouse. Designed by Francis Rattenbury in 1907, it now houses the exhibition spaces of the Vancouver Art Gallery. It is designed in a neo-classical style and composed of simple geometric forms with ionic columns and traditional decorative treatments. The building's interior is equally impressive with the use of marble for the walls, columns and steps. A distinctive feature of the building is its central interior rotunda, which is topped by a dome, sheathed in copper and with a glass opening in the center. Encircled by an ornamental iron railing on the third floor, this 16-foot interior opening allows light to filter down through the rotunda to the floors below.

When Rattenbury's building opened in 1911, construction had already started on an addition. This new wing is today referred as the Annex; it houses the Art Gallery's administrative offices. Designed by the architect Thomas Hooper, this west wing was completed by 1914. Two of the original courtrooms remain, displaying the magnificent oak woodwork and joinery.

A heritage site, the Vancouver Art Gallery is a spectacular building in which to host a reception, a dinner/dance, or a meeting. Centrally located, the gallery is within walking distance of the major downtown hotels.

Front cover: Event by MacGillivray & Associates Event Management

RENTAL OPPORTUNITIES

GALLERY SPACES



THE MAIN FLOOR GALLERY

An opportunity to view the Gallery's ever-changing feature exhibitions

CAPACITY:

Reception	500
Dining.....	250

Rental of available first floor spaces, including the lobby and forecourt for receptions and dining. Availability is daily after 6pm, (although set-up may commence at 5pm), except for Tuesdays when the gallery is open late to the public.



GALLERY SPACES

Rental of available first floor spaces, including the lobby and forecourt for receptions and dining.

LOBBY



Photo: John C Watson / imps.ca

FORECOURT



Photo: Ruth Sandilands Photography

ROTUNDA



ROOFTOP PAVILION

Enjoy a spectacular view overlooking Robson Square on Vancouver's best outdoor rooftop deck and adjoining event space wrapped in glass on two sides.

ROOFTOP



4 EAST INTERIOR



ROOFTOP CAPACITY

DINING
100
RECEPTION
165

4 EAST CAPACITY

DINING 50
RECEPTION 85

AVAILABLE DAILY FROM 8AM UNTIL MIDNIGHT

Photos: Randal Kurt Photography

RENTAL OPPORTUNITIES

THE HERITAGE COURTROOMS



HERITAGE COURTROOM - 301

This historic room was once the home of the Supreme Court of British Columbia. It is an intimate space with interesting architectural details, such as the original judge's bench, oak wainscoting, banjo windows and simple chandeliers.

CAPACITY:

Dining	50
Seated.....	70
Reception.....	80

HERITAGE COURTROOM - 302

Formerly the Chief Justice's courtroom, this room also retains its historic bench and wainscoting.

CAPACITY:

Dining	80
Seated.....	100
Reception.....	100

The Heritage Courtrooms are available both during the day and the evening



RENTAL GUIDELINES

HOURS OF AVAILABILITY

THE MAIN FLOOR GALLERY is available each evening of the week except for Tuesdays. Event set-up may start at 5:00pm, but events cannot start until 6:00pm, when the Gallery is closed to the public.

THE HERITAGE COURTROOMS AND ROOFTOP PAVILION are available both day and evening.

FOOD AND DRINKS

Food and drinks are confined to the lobby and forecourt areas when renting the gallery areas. No food or drink is permitted in the exhibition spaces at any time.

SPECIAL EVENT LIQUOR LICENSES must be obtained by the renter and presented to the Rental Coordinator seven (7) business days prior to the event. It is illegal to serve alcohol on the premises without this license. Further information can be obtained at www.servingitright.com or 604.633.9798.

INSURANCE

Minimum liability coverage of five million dollars (\$5,000,000) per occurrence for bodily injury and/or property damage is required. SBC Insurance offers reasonable rates. (604.737.3018)

CATERING ARRANGEMENTS

Catering, including food, bar service, flowers, music, and waste removal, are the responsibility of the event organizers and must be removed from the premises immediately following the event. All plant products must be treated with a pesticide before their arrival at the Gallery. Rentals to be placed in the lobby under the stairwell at the end of the event and must be removed by 9:00am the following day. Rental prices do not include food, beverage, music or equipment rentals such as tables, chairs, etc.



Event by MacGillivray & Associates Event Management

MUSICAL PERFORMANCES

Musical performances may be arranged in the forecourt and lobby, but are not permitted in the exhibition areas. SOCAN FEES (music copyright) are charged at \$28.75 plus GST without dancing, and \$57.55 plus GST with dancing.

RENTAL OF THE HERITAGE COURTROOMS

Rental of the Gallery does not include supplies, such as pens, pencils, photocopying, etc. Please be prepared to bring such items. A public phone is available in the lobby.



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PHOTOGRAPHY ARRANGEMENTS

All photography within the Gallery must receive prior approval.

SMOKING

Smoking is not permitted in the building.

LOST OR STOLEN ARTICLES

All lost or stolen articles are the responsibility of the renter.

DESIGN AND PROMOTIONAL MATERIAL

Any design and promotional material that incorporates recognition of the Vancouver Art Gallery requires prior approval.

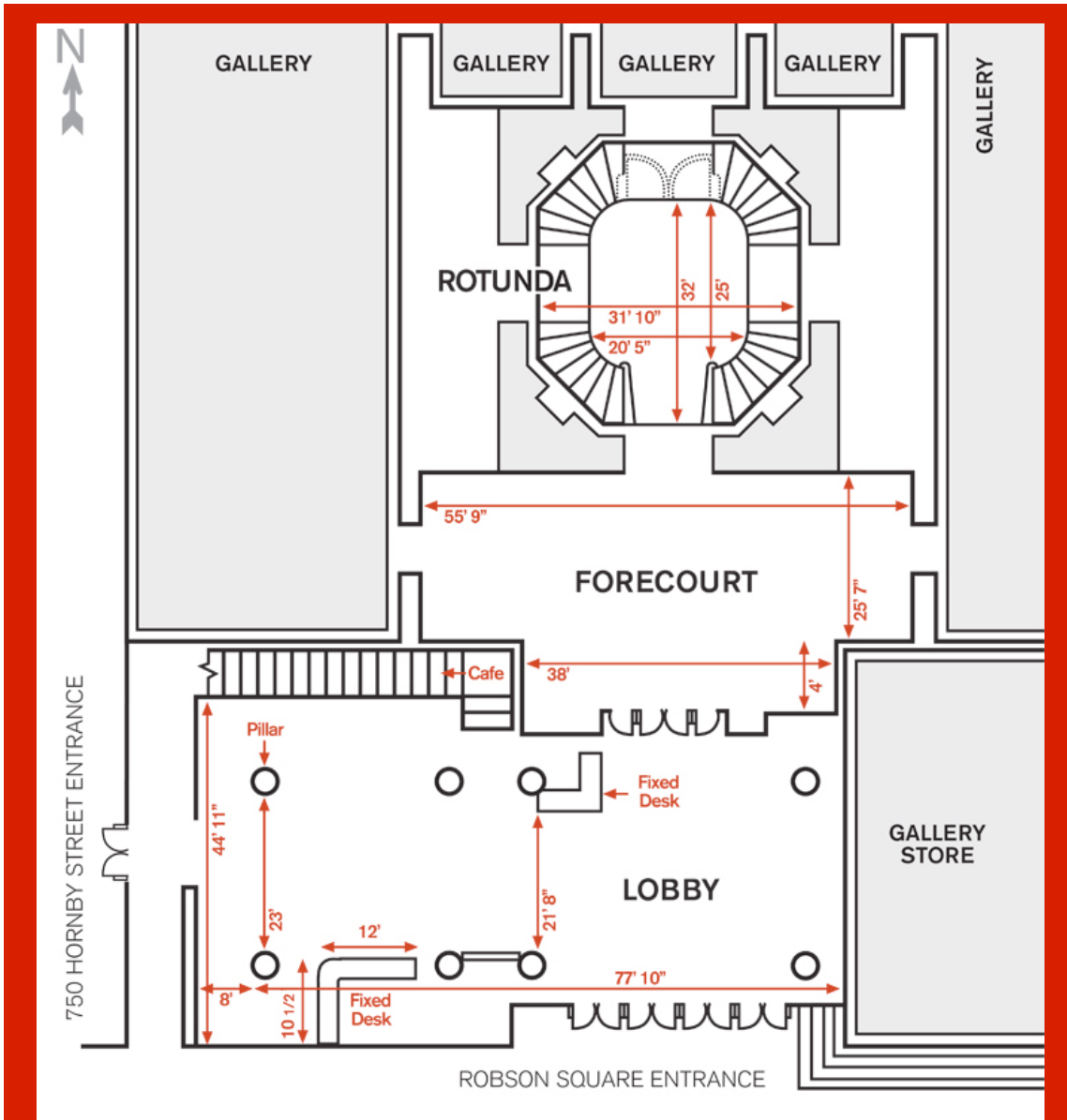
PAYMENT TERMS

Space is confirmed upon receipt of a non-refundable deposit of half of the rental fee for either the gallery or courtroom rentals. The non-refundable remainder is due 4 weeks prior to the event.

RECOGNITION OF YOUR SUPPORT

The Vancouver Art Gallery is a not-for-profit arts organization working to bring the best of the art world to Vancouver and taking the best of Vancouver to the world. Charitable support, in addition to rental fees, is essential to our continued success as a public art gallery. We hope you or your company will consider making a charitable donation of 10% of your rental fee (the donation is fully receiptable). In appreciation of your support, we would be pleased to recognize your philanthropy at your event and/or at the Gallery.

FLOOR PLAN



Not drawn precisely to scale

RATE SHEET
2011

GALLERY SPACES

MAIN FLOOR GALLERY \$5,500.00

ROOFTOP PAVILION..... \$6,500.00

DAY FEE \$2,500.00

ADDITIONAL RATES

(apply only to rental of Gallery Spaces)

COAT CHECK SERVICES \$25.00 per hour (optional)

TOUR OF THE
CURRENT EXHIBITION..... \$225.00 per animateur (optional)

HERITAGE COURTROOMS

(rates include the time for set-up and tear-down)

HALF DAY \$500.00

FULL DAY, EVENINGS, WEEKENDS..... \$1000.00

Applicable taxes extra. Prices subject to change.